Date

Employee Name

Employee ID

Position

Subject: Successful Completion of Probationary Period

Dear [xxx],

As you are aware, your employment was subject to a probationary period of [xxx], expiring on [xxx]. During this period, your performance has been assessed against National Ambulance’s standard requirements, attendance and job performance.

I am pleased to inform you that you have successfully completed your probation.

This letter is confirmation of your appointment to the position of [xxx], with effect from [xxx].

I have no doubt that you will continue to exhibit high level of commitment and initiative in the future.

Congratulations and best wishes.

Regards,

Nouf Abdulla

HR & Corporate Services Manager / Head of Emiratization Program